



Annual General Meeting 2024

Election to the Board of Directors – Nomination and Declaration form

Members are entitled to nominate eligible individuals from within Cwmpas' membership for election to the Board of Directors.

There are four vacancies to fill. If required, a one member/one vote election will be held at the AGM.

A current list of members is available on our website, which will be updated at the date of the closing of nominations. The retiring Directors are eligible for nomination, should they wish, subject to the terms of office permitted under the Cwmpas Rules. Cwmpas Rules prevent the nomination of Cwmpas employees, so their names have been removed from the membership list.

You may nominate yourself. If you wish to nominate another member, please seek their approval.

We would particularly welcome applications from under represented communities; like women, members of the LGBTQI+ community, people from Black and ethnic minority backgrounds, disabled people, and people living outside southeast Wales.

Directors need to demonstrate **commitment to Cwmpas' values:**

Be co-operative...we work collaboratively for mutual benefit.

Be supportive...we give our time, expertise, and encouragement.

Be fair...we value diversity and democracy.

Have integrity...we strive to be open and honest in everything that we do.

Be positive...we invest our energy in achieving outcomes.

Be inspirational...we stimulate people, communities, and businesses to take control and reach their potential.

Cwmpas is also looking **to strengthen the following key skills** on the Board:

- Finance
- Legal/HE
- Marketing / Comms
- Campaigning
- Research
- Digital/IT
- Innovation and Entrepreneurship



Skills or experience in promoting equality and tackling climate change would also be welcome.

To complete the process, we require

- a signed nomination form,
- a signed declaration form and
- a short personal statement (maximum 1 page) for each nominee.

We also request that candidates complete the separate Equality Diversity and Inclusivity form to help us understand if we have succeeded in attracting a diverse range of applications.

Your personal statement should address the following areas:

- Your commitment to Cwmpas' values
- What skills, knowledge, or experience you could bring to the role.

If you are nominating someone other than yourself, they will need to complete and return the declaration form and personal statement themselves.

Return these documents by e mail to: sarah.beal@cwmpas.coop

Or post them to:

Governance Officer

Cwmpas

Sparc

Maindy Road

Cardiff

CF24 4HQ

To reach us no later than Wednesday 28 August 2024



Nomination Form

I wish to nominate the following member for election to the Board of Cwmpas:

Name:

Signed:

Name in capitals:

Organisation (if applicable):

Email:

Date:

If you are nominating yourself, please complete, sign, and return this form together with the declaration form and a personal statement.

If you are nominating someone other than yourself, they will need to complete and return the declaration form and personal statement themselves.



Declaration Form

All prospective directors are required by Cwmpas Rules to sign a declaration that they are eligible to hold office.

Cwmpas Rules set out the criteria under which an individual is eligible to be a director. In addition, the Role of the Board and the Code of Conduct set out the main duties and responsibilities of directors of Cwmpas.

All members seeking election as a director must disclose to the CEO, as company secretary, any work, contract or service agreement and any personal connection to Cwmpas before submitting their nomination and declaration form. Please note: **Board members and the organisations they work for may not undertake paid work of any kind for Cwmpas.**

I,, declare that I am eligible to hold office as a Director of Cwmpas and am not disqualified in law.

I am aware that Cwmpas’ Rules set out the criteria under which an individual is eligible to be a director. I agree to notify the chair or secretary immediately on becoming aware that I am, or may no longer be, eligible to be a director.

As a director I agree to discharge my responsibilities in a way which seeks to ensure that as a co-operative, Cwmpas remains committed to operating in accordance with the values and principles that are set out in the International Co-operative Alliance Statement of Co-operative Identity, which is the basis of all co-operative enterprises.

I agree to disclose to the board, through the secretary, any situation now or in the future, which I believe may potentially give rise to a conflict of interest.

Signed: _____

Name in capitals: _____

Date: _____



Personal Statement

Your personal statement should be no longer than 1 page of A4 and should address:

- Your commitment to Cwmpas' values
- What skills, knowledge, or experience that you could bring to the role.

Our values and the key skills for a Board member are listed on page 1 (above). A role description, the board Code of Conduct and a copy of Cwmpas' Rules can be found on the AGM page of the Cwmpas website.